

DEPARTMENTAL BRIEFS

August 25, 2009

ENGINEERING

SR 92

- Combined Drainage System – appraisals of the different drainage basin options are being reviewed
- SR 92 Pipeline design for the first segment is complete
- Roadway Design w/1200 West connection – In Progress

Rail Trail

- Contractor has started to work on the project

2100 North

- Scheduled to bid the end of August

Front Runner

- Working with UTA, UP, & UDOT on contracts to install the 2300 West railroad underpass crossing

2300 West

- 19th to SR 92 Environmental – UDOT is finalizing a revised engineering contract
- 2100 N. to Thanksgiving Point Design – Reviewing wall options

Pioneer Crossing Blvd

- 60" CUWCD pipeline - being installed
- Road Construction - progressing
- Drainage on Center Street is still being reviewed & discussed

Canal Enclosure

- Final Plans are being prepared

Spring Creek Well and Reservoir

- Well is still being tested
- Finalizing plans for the Reservoir

City Design Standard Revisions

- Making changes from DRC review

FIRE DEPARTMENT

- The Fire Department responded to a total of 52 emergencies for the week of August 17, 2009 – August 23, 2009.
 - 38 of which were medical emergencies
 - 14 of which were fire emergencies
- 8/17/2009: Firefighters responded to structure fire at 78 N Willow Park Rd. The fire was extinguished with minimal damage.
- 8/18/2009: Firefighters responded to a 21 year old male who had been involved in a motorcycle accident. The patient was transported to AF ER.

- 8/18/2009: Firefighters responded to a wild land fire. The fire was extinguished.
- 8/22/2009: Firefighters responded to a patient in full cardiac arrest. The patient was transported to AF ER.
- 8/22/2009: Firefighters responded to an accident involving a vehicle and a skateboarder. The patient was transported to AF ER.
- Firefighters had a total of 25 hours of training for the week. This included:
 1. King LTD Airways
 2. Hydraulics fire
 3. Narcan and Optimizer
 4. Aerial Operations
 5. Tower Evolutions
- Public Education Program.
 - 1) Firefighters had contact with 122 Children throughout the week. This included, all visiting the fire station and local elementary schools.
- Inspections
 - 1) Fire Department conducted a total of 18 inspections/re-inspections of local Lehi Businesses

JUSTICE COURT

For the week of Aug 17, 2009 to Aug 21, 2009, the court accomplished the following:

Charges filed:

DUI	02
Public Intoxication	01
Moving Violations	41
Non-moving violations	21
Assault	00
Theft	02
Fail to appear	40
Other	09
Domestic Violence	<u>02</u>
Total	117

Charges Disposed of:

Bail Forfeiture	16
Not Guilty Plea	32
Guilty Plea	54
Dismissed	40
Amended	<u>02</u>
Total	144

Collections

Total Fine Collected	\$10,325.71
Security Surcharge Collected	<u>\$ 6,373.29</u>
	\$16,699.00

LITERACY CENTER

- Last month was the conclusion of our summer session. We are pleased to report that our active student enrollment was 578. This consisted of children 4 years old through adults. We offered assistance in reading, math, Spanish, ESL and computer help. We had 178 volunteers that came twice a week. These volunteers were children and adults who were trained tutors. We also had 35 trained Jr. Tutors (8 and 9 year old children who had completed the reading program during the Spring. We invited them to come back and help the 4 and 5 year olds during the Summer)
- We held the annual Picnic in the Park last week. This was a celebration for the students, tutors and their families at Wines Park. Everyone enjoyed water games and relay races which ended with a free Hot Dog Lunch. Mr. Bob Moore, our volunteer Spanish Teacher, donated, cooked and served 575 hot dogs.
- The registration period for the fall session is continuing until we reach room capacity. Each department is busy processing previous students and evaluating new students. We will start tutoring instruction on September 8th. Everyone is looking forward to a great program. Many volunteers will return this fall and we will continue to recruit new tutors. We have scheduled 4 Tutor Training periods within the next 3 weeks.
- Next month we will report on the new enrollment status.

PARKS AND BUILDINGS

Sports Parks

- Edged the basketball courts at the Sports Park facility.
- Removed the large blackberry bush from the roadway at Veterans Park.
- Aerated both Veterans and Sports Parks.
- Fertilized Veterans Park.
- Performed routine cultural practices of mowing, trimming, edging and trash, hard surface cleaning.
- Prepped and continued to amend the skinned infields at Veterans Park.
- Prepped fields for a week long baseball camp at Veterans Park.
- Prepped fields for City League softball games.
- Prepped Horse Shoe Pits at Sports Park for IM Flash tournament.

Turf Maintenance

- Applied applications of insecticides to numerous parks for the control of billbugs, cut worms and sod worms.
- Applied summer fertilizers (24-3-4) to Veterans Park, Police Station, Bandwagon and Centennial Parks.
- Aerated Veterans and Sports Parks.
- Took soil samples of Pointe Meadow Park.

Irrigation

- Repaired lateral lines at Gateway Park, Eagle Summit, Veterans, Summer crest and the Museum.
- Installed a main line filter at Coppertone basin and Willow Haven Park.

- Adjusted, replaced and nozzled sprinkler heads in the following parks, Greens, Jordan Willows, Hill creek, Veterans, Sports Park, Willow Haven, Olympic, Autumn Ridge Estates, Cedar Hollow, Stagecoach Crossing, Summer Crest, Courthouse and Woods Meadow.
- Repaired valves at the following parks, Olympic, Veterans, and Sports Park.
- Poured a new cement pad at the outdoor pool to set a new irrigation clock.
- Repaired and/or replaced clocks in the following parks, Pool detention, Summer crest, Autumn Ridge and Clark basin.
- Re-calibrated sprinkling programs to adjust the specific needs of dry spots.
- Cleaned and checked all the filters throughout the City.
- Re-adjusted the irrigation system at the Courts building. Ran new irrigation wire to increase the PSI of the overall system. Placed new heads to attain greater coverage.
- Continued mapping all irrigation systems for a detailed data base for the central irrigation control system.

Parks

- Maintained the cultural practices in all parks and detention basins to include mowing, edging, string trimming, trash collection, pavilion preparation and restroom cleaning.
- Setup and maintained the sound systems for the Show mobile portable stage system.
- Repaired drinking fountains at Wines and Outdoor Pool Parks.
- Repaired a vandalized toilet at Allred Park.
- Performed numerous renovation tasks to include painting pavilions, repaired and/or painted park benches, fence slats and playground equipment repairs at Dry Creek and Greens Parks.
- Prepared and cleaned the Pool Park for the annual City Summer party.

Buildings

- Monitored RTU's for City Hall and Legacy Center (HVAC computer program systems.)
- Checked the generators that service City Hall and Fire Station 82 for fuel. Fueled the generators with 77 gallons of Diesel fuel.
- Installed door sweeps and weather stripping for the Streets Department Building.
- Worked on the Zamboni, floor scrubber and vacuum at the Legacy Center.
- Assorted misc. jobs including moving record boxes, making keys, opening buildings, installing locks, adjusting thermostats, etc. for administration and city personnel.
- Placed easels displaying the Farmers Market agenda.
- Prepared FRP panels for the project at the Legacy Center on August 24, 2009
- Set up tables and chairs for the City Summer Party.
- Addressed all checklist items in the Legacy Center.
- Maintained all City Buildings for cleanliness by vacuuming, mopping, disinfecting and cleaning all restrooms, locker rooms, lunch/break rooms and deep cleaning where necessary

Special Projects

- Annual City Pool Party
- Arts in the Park (two Sundays)
- DRC
- Trails Committee Meeting
- Fox Hollow Golf Club Board Meeting

PLANNING DEPARTMENT

- Staff continues to work on contacting developers of projects that will expire shortly. A letter is being mailed to each developer explaining the situation with an application for extension included with the letter.
- Staff continues to work with developers and contractors to coordinate requested bond releases with the City inspectors.
- A pre-construction meeting was held on two new buildings in the Center Point (Smith's) shopping center (buildings L&K).
- All site plan items on the Jerry Larson C-Store are now complete, and a pre-construction meeting is scheduled for Tuesday, August 25, 2009.
- Staff recorded subdivision plats for Spring Creek Ranch Phase I, and the Traverse Mountain School Site one lot subdivision.
- Planning Staff participated in a meeting with the County Assessor last week to better understand the jump in taxes on commercially zoned property in Lehi. The assessor said the jump is a result of a comprehensive re-appraisal/evaluation this year of all commercial property valuations in the Lehi and American Fork areas. Some potential recourses for property owners include filing for greenbelt tax status, meeting with the Board of Equalization to request an adjustment in assessed value, and rezoing of property from commercial to a different zone with less assessed value.
- The DRC reviewed the following at their August 19, 2009 meeting:
 - UDOT – Requests review of SR-92 60% plans - segment 1
 - Staff will work with UDOT to finalize plans
 - Lance Pearson – Requests Site Plan and Conditional Use review for Western Moto and ATV located at 1560 North Trinnaman Lane in an existing Mixed Use zone.
 - Scheduled for Planning Commission approval August 27, 2009
 - Mark Seiter – Requests review of revisions to the Old Park Subdivision located at 1220 North 500 West in a Mixed Use zone, deleting the access and all conditions associated with the access.
 - DRC considered this a minor revision with no additional approvals required.
- The DRC is scheduled to review the following items at their August 26, 2009 meeting:
 - UDOT – Requests review of Pioneer Crossing Mill Pond bridge 100% full civil

POLICE DEPARTMENT

08/09/09 – 08/15/09

- Abandoned 911 calls:16
 - Abuse-Adult:0
 - Abuse-Child:3
 - Agency Assist:4
 - Alarm:23
 - Alarm-Fire:5
 - Alcohol Offense:4
 - Animal Problem:47
 - Arson:0
 - Assault:1
 - ATL:0
 - Att Suicide:0
 - Burglary:1
 - Call out:0
 - Citations:
 - ACO:1
 - AOF:4
 - MIS:13
 - MOV:72
 - Non MOV:0
 - PRK:0
 - Violations:
 - ACO:2
 - AOF:5
 - MIS:17
 - MOV:93
 - Non MOV:0
 - PRK:0
 - Citizen Contact/Assist:12
 - Citizen Dispute:0
 - Civil Problem/Info.:9/7
 - Controlled Substance:7
 - Criminal Mischief:9
 - Custodial Interference:1
 - DCFS Report:0
 - Death Investigation;
 - Attended:0
 - Unattended:0
 - Disorderly:2
 - Domestic Violence:4
 - DUI Alc. or Drugs:2
 - Explosives:0
 - Extra Patrol: 11
 - Family Problem:4
 - Fingerprints:10
 - Fire/Fireworks:3/0
 - Fire Investigation:0
 - Fire Vehicle:0
 - Found Person/Child:1
 - Fraud:4
 - Harassment/Threat:4/2
 - Hazardous Condition:2
 - Homicide:0
 - Juvenile Problem:9
 - K-9 support:2
 - Keep the Peace:3
 - Littering:1
 - Medical Emergency:21
 - Medical Transport:
 - Mental Subject:2
 - Missing Person:2
 - Motorist Assist:14
 - Nuisance:1
 - Obstruction of Justice:
 - Paper Service:2
 - Parking Problem:
 - Possession of prop.:0
 - Presentation:1
 - Prisoner Transport:
 - Property:
 - Found:3
 - Lost:1
 - Property Damage:
 - Public Peace:4
 - Pursuit:0
 - Robbery:0
 - Runaway:1
 - Sex Offense:0
 - Stalking:1
 - Suspicious Situation:19
 - Theft:10
 - Tobacco Problem:0
 - Traffic:15
 - Trespassing:1
 - Unsecured Premises:1
 - Utility Problem:0
 - Vehicle Abandoned/Repo/Impound:8/1/3
 - Vehicle Burglary:4
 - Vehicle Recovered:0
 - Vehicle Theft:0
 - Vin Inspection:2
 - Warrant Service:0
 - Weapon Offense:1
 - Welfare Check:6
 - Zoning:4
 - Red Tag:1
 - Traffic Accidents;
 - Hit & Run:1
 - Personal Damage:15
 - Personal Injury:4
 - Fatal Accidents:0
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- 8/11/09: Officers responded to an abandon 911. It was found that a domestic violence situation was occurring. One adult male was booked into Utah County Jail for domestic violence assault, theft, domestic violence mischief, domestic violence in the presence of a child X4, alcohol restricted driver, and DUI with 2 prior. This case will be forwarded to the County Attorney for charges.

- 8/14/09: Officers observed a female driving a vehicle who was described as being a suspect in a active case. She was found to be driving under the influence of alcohol. She was booked into the Utah County Jail for no brake light (Right), DUI, Open Container, Possession of someone else's prescription and Theft.

POWER DEPARTMENT

Overhead Crew (Gary Maurin) (Week of August 17 – 20)

- Weekly Report
- Planned reconductoring of 2600 North
- Cut dead-end pole threw and moved line out hot
- Installed setout arms on top and bottom circuits and moved phases out. (18 hours)
- Started setting new poles

Labor Crew (Brent Thomas)

- Continued to work on the 2600 N. re-conductor project
- Finished setting the conductors out on the auxiliary arms and started to set the new poles
- Moved a pole on 100 S 400 W for the commuter rail project

Underground Crew (Ken Bringham)

- Report N/A

Substation and Metering (Woody Berry)

- Read Meters
- Connect and Disconnects
- Repair maintain test single phase meters
- Repair, test, maintain and program three phase meters
- Repair school crossing signals
- Construction and assemble school crossing signal 900 North
- Received factory training on time of use meter
- Program time of use meters
- Tested time of use meters
- Installed time of use meter
- Monitored summer peak load
- Received cost to cancel transformer from Kulman factory

Service Truck

- Report N/A

Planner

- Report N/A

Warehouse

- Report N/A

Blue Staker (Locator Kenny)

- Total Blue Stakes for the week of Aug. 17, 2009 was 135

PUBLIC WORKS

Departmental Briefs for Jim Hewitson

- Conducted pre-construction meeting for Center Pointe Buildings K & L held on 8-19-09
- Meeting with Wade Allred and Delvin Thomas on 8-20-09 regarding a personnel issue.
- Attended document imaging class as requested by Dave Sanderson on 8-18-09

Departmental Briefs for P.W. Admin Office Personnel

- Processed and assorted approx. 45 blue stakes daily for the Power Department
- Signed and distributed road cuts for Comcast, Questar, Qwest and the City; collected \$100.00 administrative fee and cash bond for each cut issued
- Letter to Affiliated Title to release funds on Pilgrims Landing pit erosion escrow fund
- Worked with Pioneer Crossing on road closure on 500 West between 700 S and 1900 S that is good thru Monday, August 24, 2009.
- Worked on Spread sheet on job aesthetics for Power Department
- Attended Document Imaging meeting on Tuesday, August 19, 2009
- Tree trimming bid letters mailed to 4 vendors
- Scanned and emailed transmission 4.0 sag light for Power
- Worked on updating quarterly outage Excel report for Power Dept.
- Issued Family Emergency Plan for P.W. full time/part time benefited employees to fill out with their families as requested by the Emergency Management Committee

WATER DEPARTMENT

General Business

- Pioneer Crossing Reviews -
 - A. Mill Pond/Water Line construction and scheduling.
 - B. Supplemental Agreements reviews (Packages 2-3-4) for Mayor's signature.
 - C. Waterline looping reviews on 500 West, Center Street, 1700 West.
- 8/18/09 - 2 hr. DRC review.
- 8/19/09 - 3.5 hr. DRC.
- Wastewater infiltration bids have been received to repair manholes and joints within the sewer collection system. This project will reduce ground water from entering the system and remove unneeded flows to TSSD for treatment.
- SR-92 utility reviews from East Frontage Road to Highland Blvd.
 - Discussion concerns:
 - A. Water/Sewer line relocations and scheduling.
 - B. IMFlash Technology - Back up water requirements from Lehi Water Dept. to secure no production water outages.
 - C. Water System outages and isolation restrictions.
 - D. Water and Sewer facility accesses during and after construction.

Pressurized Irrigation

- Monitoring water flow and pond levels.

- Responding to numerous requests to assist with pressurized irrigation turn ons.
- Checking irrigation wells to assure that they are running properly.
- Daily maintenance on ponds and well houses.
- Completing service orders on a daily basis.
- Weed control at well sites.
- Putting t-chlor into North Lake settling pond.
- Cleaning screens daily.

Hydrant and Valve O & M

- Assisted P.I. crew.
- Turned valves.
- Repaired hydrant at the high school.
- Assisted Sewer Crew for 3 days.

Culinary

- Daily rounds.
- Routine bacteria samples.
- Daily chlorine residuals.
- Repaired culinary service leak at 663 North 700 East.
- Repaired PI meter at Traverse Mtn.
- Repaired culinary service leak at 832 West 2600 North.

Meter Department

- 5 meter sets.
- Daily slips from City Hall.
- 15 meter re-reads.
- 3 meter repairs.
- 14 shut offs for non payment.

Inspections

- Spade Excavating began laying water mains at Thanksgiving Meadows and should finish up within the next 2 weeks.
- The water mains at The Walks at Ivory Ridge passed all bacteria tests and are good for permits.
- Front Runner has started casing extensions on the water mains at 900 North.
- Thanksgiving Point has started installing their 7 new water meters to separate sewer flows.

Wastewater

- Vac'd and helped repair 2 culinary leaks.
- Blue Stake meet on easement at 2375 West 468 North and also at Platinum Fields, lot 8.
- 2 Blue Stakes of main land and sewer laterals.
- TV problem areas on 300 East drain line at 200 South.
- TV inspection for new tap/tee connection at 650 South 840 East.
- Vac'd hole for the Power Department.
- Weekly maintenance on equipment.
- Washed vehicles.
- Vac'd 6 main line valves.

Drainage

- Cleaned curb catches and drains throughout town.
- Issued warning citations for debris.
- Worked on sink hole in back yard of 315 East 200 South.

- Spring Creek Ranch began their off site drainage.
- Gym Cats has finished all of their drains.

Bluestakes

- Completed 60 normal Blue Stakes and 1 emergency Blue Stake.
- Flat Iron Harper held a meet at SR92 and Triumph Blvd.